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GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER TECHNICAL EDUCATION
ANDHRA PRADESH:: MANGALAGIRI

Memo No: AI/GPM, Kurnool/2023 **Dated:01.04.2024**

Sub: Technical Education - Audit Section - Departmental Audit Report on the Accounts of E.S.C. Government Polytechnic, Nandyala for the year 2023-24 - Audit reports - Communicated- Regarding.

Ref: 1. Memo.No.AII/Audit/2023, Dated.01.03.2023 of the Director of Technical Education, A.P. Mangalagiri.

2. Lr.No.RJDTE/TPT/AD(NT)/2900/2022-23, dated.18.03.2024 of the Regional Joint Director of Technical Education, Tirupati.

AO/OS.
For immediate
n.a.
6/4/24

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The Departmental audit reports on the accounts of the E.S.C. Government Polytechnic, Nandyala for the year 2023-24 was conducted by the O/o Regional Joint Director of Technical Education, Tirupati from 05.02.2024 to 14.02.2024 which the audit reports submitted are here with communicated.

The Principal, E.S.C. Government Polytechnic, Nandyala is hereby directed to take necessary action as stated in the report and furnish the replies together with documentary evidence wherever necessary to this office with in a 15 days from the date of receipt of this memo.

Sd/-V.PADMA RAO
JOINT DIRECTOR

To
The Principal, E.S.C. Government Polytechnic, Nandyala
for information and for necessary action.

Assistant Director (Audit)

GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THEREGIONAL JOINT
DIRECTOR OF TECHNICAL EDUCATION
SVU REGION :: TIRUPATI

E.S.C. GOVERNMENT POLYTECHNIC,NANDYAL
FROM 05-02-2024 TO 14-02-2024

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DETAILED AUDIT REPORT

Observations: Para I :- It is observed that the following defects in the **Office Superintendent section.**

1. AG Audit Para Watch Register to be maintained.
2. Cheque book watch register to be maintained.
3. Department Audit Para Watch Register is to be updated.

Observations: Para II :- It is observed that the following defects in the **Establishment Section.**

1. GPF, APGLI, PAN, PRAN, AADHAR, CFMS Employee I.D, EHS, Aadhar Numbers is to be entered in the service registers of the certain staff members.
2. Group Insurance scheme recoveries are not made in the service registers of staff members every year November to October as per G.O Ms.No.293, Fin &Plg (FW-Accounts-II) Dept. Dated:08-10-1984.

...service registers of the certain staff members

3. Local, Non Local certificates not affixed in service registers of the ... of the Institution. Hence necessary entries are to be made in service registers of the concerned as per G.O Ms. No.674, Gen. Admn Dept.(SPF), Dated:20-10-1975.
4. Particulars of the Family members to be enter certain staff members Service Registers.
5. Pay Fixation (PRC for NGOs& AICTE) entries are not counter signed by the cconcerned Treasury Authorities in the staff members of service register.
6. RTI (Right to Information) Fee watch Register to be maintained and RTI fee which are received by the Institution are kept idle as per the existing rules the fee should be remitted to Govt., through challan.
7. Spandana Register to be maintained and spandana reports should be submitted to the Commissioner of Technical Education, Andhra Pradesh, Mangalagiri.

Observations: Para III :- It is observed that the following defects in the **Accounts section**.

Observations: Para III(a) :-

Government Account:-

1. Treasury Bill Register as per Go.Ms.No.108 (Finance, Treasury Dept.,), dated.28/04/2006 is to be maintained properly, and not continued from 24.03.2018. Hence the Treasury Bill Register is to be continued properly.
2. When Un-disbursement Pay, (UD) DDO Account, PA transactions are accrued the same entries are entered in General Cash Book on the same day, whereas at this institution the Certain entries should be made in General Cash Book hereafter and 1.1.2022 onwards not continued. Hence the U.D.Pay register to be continued Properly.
3. As per APTC Form 70 Treasury Bill Register (TBR) should be maintained and review every fortnight certificate should be affixed in the Treasury Bill Register (TBR) as per treasury code rules by the DDO, but at this institution is not maintained the system should follow hereafter.
4. Paid and cancelled stamp not affixed in the vouchers and bills.
5. Receipts Book Watch Register to be maintained.
6. Mr.P.D.Human Basha, Receipt No. 5960, Rs. 2100/- is not taken into DFC & Govt. Cash Book not remitted to Govt. Account through challan.
7. Receipt No.7534, Amount 2100/- is not taken into Govt. Cash Book not remitted to Govt. Account through challan.
8. Receipt No.7762, Amount 2100/- is not taken into Govt. Cash Book not remitted to Govt. Account through challan.

9. Pay bills should be made in bound book every financial year.
10. The following registers are to be maintained

a) Fee Watch Register
b) Contingent Bill Register
c) Reconciliation Register
d) Permanent Advance Register
e) Income Tax Watch Register
f) Receipts Book Watch Register
g) Pay Bill Register
h) Loans Advance Watch Register
i) Challan Register
j) TA Advance Watch Register